

# The Edwin O. Smith FOUNDATION

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P.O. Box 39  
Storrs, CT 06268-0039

**To: E. O. Smith Faculty and Staff**  
**From: The Edwin O. Smith Foundation**  
**Date: March 10, 2016**  
**Re: Call for Grant Proposals for school year 2016-17**

The Edwin O. Smith Foundation funds annual awards to teachers and staff seeking monetary support for programs and projects outside that fall outside of the regular school budget. The Foundation Board reviews and considers for funding brief grant proposals using a series of assessment guidelines detailed in the attachments below.

Creativity and thinking outside the proverbial “box” are encouraged. The proposed funding should increase teaching effectiveness through specific projects of scholarly or experiential merit for students. Funds awarded provide a mechanism for new and/or improved approaches to teaching and student achievement in any curricular or co-curricular area. Funding is not intended to cover core items that fall within the regular school budget (e.g. textbooks, calculators). Strong consideration is given to proposals that have the potential to impact a large number of students. Recently funded proposals included the E. O. Smith Reads program, science on-line course pilots, and Girl-to-Girl Self Esteem programming.

Proposals may be submitted, in electronic form (Word or PDF), to [lbreault@eosmith.org](mailto:lbreault@eosmith.org). **no later than** April 15, 2016. Board selections will be announced at the June 2<sup>nd</sup> faculty meeting.

Attached please find general guidelines, an application form, and a reviewer scoring sheet, which will be used to judge the proposals.

On behalf of the Edwin O. Smith Foundation, we look forward to receiving your proposals.

Gail Bruhn  
Holly Fitch  
Chairs

## **GENERAL GUIDELINES:**

1. The proposal must be written in accordance with the specific guidelines pertaining to contents and format of the application.
2. The applicant must be employed by EOS or in a codified EOS position such as a coach or a Director (the affiliation does not require full-time employment by EOS).
3. Although the Foundation does not set a specific monetary limit, applicants are advised to consider past funding history. Awards are generally made for grants not exceeding \$2,000. Exceptions to the limit will be considered with clear justification.
4. The applicant must clearly state the expected outcome of the funding in terms of enhanced student learning, scholarship or other forms of achievement.
5. The applicant may be asked to give a short presentation if the committee has questions about the proposal.
6. Although grants are not limited to academic settings and may be applied to athletic teams or clubs, clear justification for why the funding is needed other than "to support the team" is warranted. Examples include acquisition of equipment that would permit a team to compete at a new level or in a new league, or to attend a specific tournament or event.
7. The recipient will be responsible for following up with the appropriate documentation on how the funds were used and their impact, including the submission of an evaluation.



## Signatures and Guidelines

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Signature of Applicant

Date

I have read this application and am aware of any implications for the department.

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Supervisor's Signature

Department

Date

## **REVIEWER SCORING SHEET**

### **Edwin O. Smith Foundation Teacher Grant Awards – 2016-17**

Each application may receive up to a maximum of 40 points, divided among 3 categories. Each of the categories will be scored semi-independently and total points added together. Comments and explanations for strong/weak points in each category will be noted.

| <b>CATEGORY</b>  | <b>COMMENTS</b> | <b>SCORE</b>   |
|--|-----------------|----------------|
| <b>Impact</b><br>What is the expected impact on scholarship, achievement, learning, or growth? Examples of high impact include: numbers of students; benefits in perpetuity (versus 1-time); a special or under-served population (gifted, special ed, disabled, economically disadvantaged); an area outside of the core curriculum that historically receives less internal funding (e.g., arts, music, languages); an area demonstrated to be particularly critical to long-term student success. |                 | <b>(of 10)</b> |
| <b>Justification/benefit</b><br>Is a strong case made for the proposed funding in terms of need? Are other sources of funding available and/or have they been pursued? Is the proposed funding likely to lead to clear, understandable and measurable benefits to students? Have similar past awards resulted in significant student benefit?  |                 | <b>(of 15)</b> |
| <b>Overall quality</b><br>Is the overall proposal clear? Does it have appropriate justification, and sufficient detail? Does the reviewer come away with a clear idea of what is being requested, how it will be used, and what the expected impact will be? Are budget details adequate to assess actual spending, and are they consistent with the description? If similar awards were made in the past, is the outcome from that funding described?   |                 | <b>(of 15)</b> |
| <b>Total</b>   |                 | <b>(of 40)</b> |